



ABOUT US

At Golden Valley Bank, we pride ourselves on delivering an experience unlike any other. Take our commitment to customers, staff and community—the foundation of true community banking. It's our passion to help businesses grow, help make dreams a reality and better our local economy. We believe this passion for our community starts with our employees. Encouraging our staff to be involved in the organizations and non-profits who strive to make a difference allows them to connect, engage and better understand community needs. The power of community starts at home with our Golden Valley Bank family.

Learn more on our website at www.goldenvalley.bank

TO APPLY

Submit a cover letter and resume on our website's career page at www.goldenvalley.bank/careers or email them to Terri Morris at tmorris@goldenvalley.bank.

Equal Opportunity Employer

OUR CORE VALUES

- ✓ **Absolutely Outstanding Customer Service**
- ✓ **Development and Retention of Knowledge**
- ✓ **Empowerment**
- ✓ **Unparalleled Community Leadership**
- ✓ **The Highest of Corporate Standards**

JOB ANNOUNCEMENT

IT Officer

Golden Valley Bank is currently seeking an **IT Officer** to oversee the IT department's daily operations and ensures the stability and reliability of computer systems, associated operating systems, networked software, network security, and business technology maintenance through monitoring, maintenance, support, and optimization.

The IT Officer reports directly to the IT Manager. The ideal candidate would possess five (5) years of relevant experience in Information Technology, experience with managing IT projects, and practical experience installing and maintaining IT systems and business applications. Financial institution experience is preferred.

Responsibilities Include but are not limited to:

- Serve as a technical expert for IT systems and business applications.
- Ensure optimal usage and security of IT systems and business applications to support absolutely outstanding customer service (AOCS).
- Lead development and enhancement of IT systems and business applications.
- Collaborate with IT team and departments for seamless technology integration.
- Participate in disaster recovery plans and business continuity strategies.
- Evaluate equipment requirements and make recommendations throughout Hardware and Software Development Life Cycle.
- Recommend and implement technology to enhance operations and internal efficiencies.
- Oversee technology service providers and technical support issues.
- Participate in IT audits and examinations to include preparation, communication with auditors and report follow-up.
- Document best practices and support procedures.
- Oversee new user onboarding to the Bank network, IT systems, and business applications.
- Monitor IT system and Bank application stability and accuracy.

Possess the following qualities:

- Strong knowledge of how information systems integrate with and support applications.
- Strong analytical and problem-solving skills with the ability to actively listening.
- Excellent organizational skills, with the ability to prioritize work.
- Ability to explain technical problems and offer solutions to those without technological training.
- Ability to be self-directed and make independent decisions.
- Ability to manage change effectively and resolve conflicts as they arise.

Additional information regarding this position is available upon request, including a Job Description and details of our excellent benefits programs.

The hiring range for this opportunity is \$67,139 - \$100,708 annually based on experience, education, and skill set.

If you value your community, providing Absolutely Outstanding Customer Service, the opportunity for professional growth, and believe you possess the commitment, personality, and skills to become part of the Best Bank in Town, we would like to have you apply today!